Hollinswood and Randlay Parish Council

Chairman: Councillor Sheenagh Unwin Clerk: Katrina Baker MBE CiLCA

11th November 2026

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the next **Full Council** meeting on **Monday 16th November 2026** at **Hollinswood Neighbourhood Centre at 7.30pm.**

A zoom link can be available for local residents, please request this by 12 noon on the day of the meeting, if required.

A G E N D A

1. **Welcome & Introductions**
   The Chairman will welcome everyone to the meeting.

   Public Session
   This is an opportunity for any resident to raise matters with the Parish Council or to bring forward ideas for future projects.

   Matters from Telford & Wrekin Council
   Councillor Nathalie Page

   West Mercia Police
   Nedge Safer Neighbourhood Team

2. **Apologies**
   To receive apologies for absence from Members of the Council. A reason for absence should be given and Members are required to consider any necessary approval.

3. **Declarations of Interest & Dispensations**
   To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. **Minutes of the meeting held on 19th October 2026**
   Members are required to confirm, as accurate, the Minutes of the meeting which have been circulated. These will be signed by the Chairman.

5. **Matters arising, for information only, from the October Minutes (not otherwise included in this Agenda).**

6. Finance & Governance

a) Councillor H Unwin will present the minutes of the meeting held on 26th October, for information
b) Members will consider the recommendations from the meeting:
   i) Adoption of the Parish Strategy for 2027/28
c) Financial Reports at the end of October – copies have been distributed, along with details of the VAT reclaimed for the same month.
d) Risk Management – to receive any details of accidents or near misses
e) To receive any declarations of Gifts or Hospitality

7. Chairman's Communications and Charity Update

a) Report on Remembrance Sunday

8. Climate Change Working Group

a) Councillor Farrar will present the Minutes of the meeting held on 26th October, for information
b) To confirm the cooker specifications and timescale for the removal of the gas equipment, installation of electric and the removal of the gas connections at Hollinswood & Randlay Community Buildings in accordance with the Zero '30 programme.
c) To receive an update on the work to install the batteries and timescales

9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

a) Information from SALC
   i) SALC AGM – 3rd November 2026 -report
   ii) Local Nature Recovery Strategy Conferences – spaces available at High Ercall on 27th November 2026
   iii) WMP Walk & Talk – Telford Town Park – Thursday, 19th November from 6pm.

10. Friends of Hollinswood & Randlay Valley

a) Councillor H Unwin will report on the recent FoHRV Meeting
b) The Environmental Officer will update members on current projects, grant funding and promotion of the volunteer group
c) The Events Co-Ordinator will update members on events planned

11. Planning

a) To receive any reports or updates on planning issues

b) New applications for consideration (if any)

c) Other Planning Matters (if any)

12. Clerk's Report

a) Parish Calendars – 2027 – Members are asked to proof-read their information
b) Work Experience Student and volunteer role

Councillors' Reports (if any)

13. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

14. Dates of next meetings:

23rd November 2026	7.00pm	Asset & Property Committee	Council Chamber
	8.00pm	Finance & Audit Committee	Council Chamber
7th December 2026	7.00pm	Human Resources Committee	Council Chamber
	7.30pm	Events Committee	Council Chamber
21st December 2026	7.30pm	Full Council	HNC

Katrina Baker
Clerk to the Council